

CITY OF MILFORD
REGULAR MEETING
NOVEMBER 4, 2014
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 4th day of November at 7:30 pm. Present were: Mayor Dean A. Bruha; Council members: Jeff Baker, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Maintenance Supt. Gary TeSelle; Library Director George Matzen and City Clerk Jeanne Hoggins. Absent: Council member Rick Fortune and Chief of Police Forrest Siebken. Also present: Elaine Plessel and Kevin & Karmin Yeackley.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Bruha called the meeting to order at 7:36 pm and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Baker and seconded by Kral to approve the minutes of the October 7, 2014 meeting. Roll call vote: Baker yes, Kral yes, Fortune absent, Heckman yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Heckman and seconded by Kral that the following accounts payable bills in the amount of \$116,038.30 and payroll in the amount of \$41,840.57 totaling \$157,878.87 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

SALARIES:

| | | |
|-------|-----------------|---------|
| 57888 | Mark Frey | 472.94 |
| 57889 | Forrest Siebken | 1394.89 |
| 57890 | Kendall Hoggins | 1093.75 |
| 57891 | Mavis L. Ferris | 72.40 |
| 57892 | Jeanne Hoggins | 1412.94 |
| 57893 | Gary L. TeSelle | 782.92 |

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| 57894 | Robert L. Hull | 1142.42 |
| 57895 | George Matzen | 774.83 |
| 57896 | Jenna Filbert | 386.57 |
| 57897 | Benjamin Rediger | 1011.46 |
| 57898 | Erica L. Pallas | 820.28 |
| 57899 | Kile J. Jackson | 1356.35 |
| 57900 | Scott McNeil | 772.92 |
| 57901 | Sarah M. Long | 129.84 |
| 57902 | Craig Carritt | 13.39 |
| 57903 | Jessica M. Wang | 100.43 |
| 57904 | Robin L. Kremer | 620.86 |
| 57905 | Jeffery Troyer | 869.45 |
| 57906 | Sarah Heliker | 316.36 |
| 58011 | Mark Frey | 580.56 |
| 58012 | Forrest Siebken | 1394.42 |
| 58013 | Kendall Hoggins | 1239.11 |
| 58014 | Mavis L. Ferris | 90.50 |
| 58015 | Jeanne Hoggins | 1412.94 |
| 58016 | Gary L. Teselle | 782.92 |
| 58017 | Robert L. Hull | 1317.95 |
| 58018 | George Matzen | 774.83 |
| 58019 | Jenna Filbert | 332.47 |
| 58020 | Ben Rediger | 1011.46 |
| 58021 | Erica L. Pallas | 820.28 |
| 58022 | Kile J. Jackson | 1173.22 |
| 58023 | Scott Mc Neil | 777.45 |
| 58024 | Sarah M. Long | 82.00 |
| 58025 | Craig Carritt | 20.08 |
| 58026 | Jessica M. Wang | 147.30 |
| 58027 | Robin L. Kremer | 566.84 |
| 58028 | Jeffery Troyer | 883.85 |
| 58029 | Sarah Heliker | 356.95 |
| 58035 | Mark Frey | 338.21 |
| 58036 | Forrest Siebken | 1394.89 |
| 58037 | Kendall Hoggins | 1087.42 |
| 58038 | Mavis L. Ferris | 72.40 |
| 58039 | Jeanne Hoggins | 1412.94 |
| 58040 | Gary L. Teselle | 782.92 |
| 58041 | Robert L. Hull | 1142.42 |
| 58042 | George Matzen | 774.83 |
| 58043 | Jenna Filbert | 367.85 |

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| 58044 | Benjamin Rediger | 1020.41 |
| 58045 | Erica L. Pallas | 820.28 |
| 58046 | Kile J. Jackson | 1027.17 |
| 58047 | Scott McNeil | 772.92 |
| 58048 | Sarah M. Long | 123.01 |
| 58049 | Craig Carritt | 15.06 |
| 58050 | Jessica M. Wang | 113.82 |
| 58051 | Robin Kremer | 604.24 |
| 58052 | Jeffery Troyer | 840.63 |
| 58053 | Sarah Heliker | 446.59 |
| 58054 | Shannon Stone | 171.42 |
| 58058 | Rick Fortune | 138.52 |
| 58059 | Dean Bruha | 184.70 |
| 58060 | Jeffrey Baker | 138.52 |
| 58061 | Dan V. Kral | 138.52 |

GENERAL FUND:

| | | |
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| 57907 | Ameritas- Pension | 1607.76 |
| 57909 | Union Bank- HSA | 405.00 |
| 57955 | Tami Dodge- WA/SW Dep. Refund | 45.11 |
| 57956 | J.T. Kass- WA/SW Dep. Refund | 55.27 |
| 57957 | James Porter- WA/SW Dep. Refund | 52.79 |
| 57958 | Timothy Salyards- WA/SW Dep. Refund | 47.99 |
| 57959 | Ashley Jantze- WA/ SW Dep. Refund | 75.00 |
| 57960 | Peter Ruhl- WA/ SW Dep. Refund | 75.00 |
| 57961 | U.S. Postmaster- Utility Billing Postage | 205.40 |
| 57962 | Allied Insurance- Bond- Jeanne & Sarah | 326.00 |
| 57963 | Aloha Roth- Birthday Cakes | 40.00 |
| 57964 | Aramark- Pants & Rags | 1218.81 |
| 57965 | Ashley Cameron- Website Project | 1952.50 |
| 57966 | AT&T- Long Distance | 23.01 |
| 57967 | Black Hills Energy- Service for Sept. | 131.82 |
| 57968 | Blue River Transmission- Fan Repair Unit #2 | 328.63 |
| 57969 | Canon Financial- Contract Charge | 254.00 |
| 57970 | Canon Solutions- Maint Base & Copies | 116.44 |
| 57971 | City of Milford- Petty Cash- Stamps, Cookies | 33.09 |
| 57972 | Co-Opportunity Health- Health Ins. 11/1-11/30/14 | 6256.60 |
| 57973 | Culligan- Water Softener, Bottled Water | 30.00 |
| 57974 | Data Technologies- W-2 Forms | 108.21 |
| 57975 | David Rockenbach- Entertainment | 50.00 |
| 57976 | Diode Communications- Internet for September | 55.22 |
| 57977 | Eakes Office Solutions- 2 Del Cartridges | 43.00 |

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| 57978 | Emergency Medical Supplies- Latex Gloves, Blanket | 211.58 |
| 57979 | Erica Pallas- Mileage to Seward | 15.12 |
| 57980 | Gall's- Call Out/Training T-Shirt | 100.98 |
| 57981 | Gerhold Concrete- Repair Hole 1 st Street | 130.50 |
| 57982 | IIMC- Jeanne Membership Fee | 155.00 |
| 57983 | Jack Downs- Entertainment | 100.00 |
| 57984 | John Deere Financial- Mower Repairs | 28.73 |
| 57985 | Kremer's Inc.- Change Electrical Box | 163.72 |
| 57986 | Matheson Tri-Gas- Oxygen & Compressed Air | 93.60 |
| 57987 | Menard's- Well House #1 Repairs, Maint. Shop Repairs | 535.53 |
| 57988 | Midwest Unlimited- 4x4 Cut 14" Blade | 216.00 |
| 57989 | Milford A/C & App.- Replace Clogged Hose | 86.33 |
| 57990 | Municipal Supply- Freight, Clean out Caps | 103.81 |
| 57991 | NE Dept of Env. Quality- W.Water Cert. Ben & Jeff | 300.00 |
| 57992 | NE Motor Parts- Parts, Bulbs for Unit #1 | 221.80 |
| 57993 | | |
| 57994 | NPPD- Service for Sept | 5596.62 |
| 57995 | Newman Traffic Signs- Traffic Signs | 172.07 |
| 57996 | One Call Concepts- Locates | 13.70 |
| 57997 | PC Express- Windows & Upgrade & Data | 505.85 |
| 57998 | Pizza Kitchen- Catered Meals | 292.25 |
| 57999 | Roxanne Roth- Cleaning Services | 50.00 |
| 58000 | Seward Co Ec. Dev.- Annual Contribution | 10000.00 |
| 58001 | Seward Co. Independent- Legals, Notices, Minutes | 620.80 |
| 58002 | Shell Fleet Plus- Gas for Car | 43.56 |
| 58003 | Sunrise Country Manor- Catered Meals for Sept | 540.75 |
| 58004 | TCA Outdoor Power- Belts | 169.88 |
| 58005 | Uribe Refuse- Service for Sept | 37.00 |
| 58006 | Verizon Wireless- Cell Phones | 95.18 |
| 58007 | Verizon Wireless- Dept. Cell Phones | 104.94 |
| 58008 | Waste Connections of NE- September Service | 118.14 |
| 58009 | Wergin's Lawn Service- Fertilizer B St, Pool, Sr. Center | 189.00 |
| 58010 | Windstream- Service for September | 223.16 |
| 58030 | Ameritas- Pension | 1607.76 |
| 58031 | Kansas Payment Center- Child Support | 230.31 |
| 58032 | Union Bank- HSA | 405.00 |
| 58033 | AFLAC- Dis, Acc, Suppl, Cancer | 433.48 |
| 58034 | Dearborn National- Life Insurance | 120.40 |
| 58055 | Retirement Plan | 1607.76 |
| 58056 | Kansas Payment Center- Child Support | 230.31 |
| 58057 | Union Bank-HSA | 405.00 |

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| 58068 | Aloha Roth- Birthday Cake | 25.00 |
| 58069 | Ashley Cameron- Website Training | 70.00 |
| 58070 | ATCO- Devour, Germ Aid | 928.00 |
| 58071 | Baker & Taylor- Books | 508.94 |
| 58072 | Biblinox LLC- Automation | 1414.40 |
| 58073 | Black Hills Energy- Service for Oct. | 26.01 |
| 58074 | Blevens Law Office- Legal Services for Oct | 350.00 |
| 58075 | Blue Cross & Blue Shield- Dental Ins. Nov. 2014 | 321.95 |
| 58076 | BSN- 3-Volleyballs for Co-ed League | 119.57 |
| 58077 | Card Service Center- Memory,Stamp, Postage, Coat | 671.12 |
| 58078 | City of Milford- Petty Cash- Postage, Soap, Stamps | 24.90 |
| 58079 | Culligan- Bottled Water/Cooler Rent | 37.25 |
| 58080 | EBS-RMSCO- Vision Ins. Nov. 2014 | 91.09 |
| 58081 | EMC- General Insurance | 59441.00 |
| 58082 | Gall's- Mag Pouch | 38.92 |
| 58083 | George Matzen- Computer Glue, Vacuum, Comp. Progs | 211.71 |
| 58084 | Kelly Supply- Water Truck Repairs | 31.21 |
| 58085 | Lincoln Winwater Works- 20' 4" C900 | 75.62 |
| 58086 | Memorial Health Care Systems- Hepatitis B Vac. | 99.50 |
| 58087 | Mike Roth- M14-006 Inspection | 30.00 |
| 58088 | Milford A/C & App.- A/C Maint. Library | 213.56 |
| 58089 | Milford Plumbing- ½ Pipe & Valve Well #2 | 14.05 |
| 58090 | Milford School Dist.- Parking Fines | 20.00 |
| 58091 | Municipal Supply- 4" Macro Couplings, Freight | 425.89 |
| 58092 | Nebraska Library Commission- Overdrive | 500.00 |
| 58093 | Nebraska Public Health- Coliform | 30.00 |
| 58094 | NPPD- Service for Oct. | 1758.77 |
| 58095 | State of NE, Dept. of Labor- Aschoff Unemployment | 1050.00 |
| 58096 | Northern Lawn & Underground- Field #3 Sprink. Repair | 1612.11 |
| 58097 | Pac-N-Save- Supplies, Food, Meat for Fundraiser | 440.91 |
| 58098 | Reader Service- Books | 12.99 |
| 58099 | Roxanne Roth- Cleaning Services | 75.00 |
| 58100 | Servi-Tech- Lagoon Testing | 96.70 |
| 58101 | SPPD- Wells 1&2 | 400.00 |
| 58102 | Shell Fleet Plus- Fuel Expense | 617.64 |
| 58103 | Super Spray Car Wash- Car Wash Tokens | 150.00 |
| 58104 | Union Bank- Gary TeSelle, Medicare Part D | 400.50 |
| 58105 | Verizon Wireless- Well Control Monitor | 40.01 |
| 58106 | Vermeer High Plains- Chipper Knife Sharpening | 24.72 |
| 58107 | Wal-Mart- Sweeper, Supplies, Food, Fundraising | 460.66 |
| 58108 | Windstream- Service for Oct. | 518.33 |

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for October 9, 2014; Library Board minutes for September 16, 2014; Planning & Zoning Commission minutes for October 22, 2014; Recreation Board minutes for October 22, 2014. Matzen reported 118 overdrive and 1572 non electric check-outs. Trying a change in hours, the “winter hours” eliminate the break from 5:00 pm to 7:00 pm. The Library will remain open until 7:00 pm. Close on Friday will remain at 5:00 pm and Saturday at 3:00 pm. Kral – Chief Siebken is not in attendance as he is supporting his son Marcus, as he is running for Butler County Sheriff. Kral reported 3 fire calls, 2 autos and 1 false alarm. TeSelle – grass is growing in the draw by the pool, repaired a water leak on Hwy 6 with the help of the State Road Dept., continue to take down dead/dying trees, winterizing, repaired street sweeper and will be cleaning streets soon, working with the State Road Dept. on repairs to Hwy 6 curve – there are new ADA certification issues with the slope of the curve. The State will be assisting with tarring the cracks and patching. TeSelle also commented on the water main along Hwy 6 that may need to be replaced. It has many repairs and continues to show its age. Baker attended a Seward County Economic Development meeting and 2 contractors are interested in an assisted living facility in the Milford area. One is interested in building and running it and the other is interested in building and having someone else run it. They have researched 5 different locations. TeSelle also added that 2 of his men will be sewer operator certified by the end of the month. Kendall Hoggins has been busy with plumbing classes and is keeping busy with inspections. Hoggins – the new office staff has been trained on our new website and Sarah has really taken the task to heart. She has added a lot of the information needed to the site and we are so much closer to launching it. A copy of our current Employee Handbook has been sent to Taylor Felix to address any legal violations. This will be the first step in updating our Handbook. The Committee list still has vacancies and it was encouraged to make contacts to fill the positions. New Holiday Banners have been ordered for “B”Street. Cost and stronger bracketing have discouraged the rest of order for banners on First Street. We are going to move forward and plan for new lights on First Street for next year.

COMMUNICATIONS: *Sales tax received for the month of August 2014 in the amount of \$14,546.19. *Letter received from Lezlie Patton regarding the annoyance of the train horn.

PUBLIC HEARING: Preliminary Plat Proposal – Yeackley Estates: Mayor Bruha opened the public hearing at 7:56 pm and invited Kevin Yeackley to provide information regarding the plat. Kevin informed the Council that he wants to divide his ground into 3 lots. The Planning and

Zoning Commission has recommended approval. Mayor Bruha closed the public hearing at 7:58 pm.

UNFINISHED BUSINESS: Discuss/Action – Future Technologies Wireless Internet Contract: A motion was made by Baker and seconded by Heckman to table the item until Council member Fortune is present. Roll call vote: Baker yes, Heckman yes, Fortune absent, Kral yes. Motion carried.

NEW BUSINESS: Discuss/Action – Preliminary Plat – Yeackley Estates: A motion was made by Heckman and seconded by Kral to approve the preliminary plat provided by Kevin & Karmin Yeackley (Yeackley Estates). Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

The Planning and Zoning recommended waiving the requirement of the final plat if the Council did not require any changes. Kevin provided a topography map showing that there are no drainage concerns. A motion was made by Kral and seconded by Heckman to waive the final plat and approve as submitted. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune absent. Motion carried.

Approve Coed Volleyball Director: Baker reported the Recreation Board recommended Bruce Stutzman again as he has done a great job in the past. A motion was made by Baker and seconded by Heckman to approve Bruce Stutzman as the Coed Volleyball Director. Roll call vote: Baker yes, Heckman yes, Fortune absent, Kral yes. Motion carried.

Action – Appointments and Reappointments: A motion was made by Heckman and seconded by Kral to approve the Mayor's recommendation to re-appoint Kari Jakub to the Pool Board with a term of 2/1/14 thru 2/1/17. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

A motion was made by Baker and seconded by Heckman to approve the Mayor's recommendation to appoint Patrick Kelley to the Recreation Board for a 3 year term expiring 11/4/17. Roll call vote: Baker yes, Heckman yes, Fortune absent, Kral yes. Motion carried.

A motion was made by Heckman and seconded by Baker to approve the Mayor's recommendation to re-appoint Lorna Frey to the Recreation Board for a 3 year term expiring 12/31/17. Roll call vote: Heckman yes, Baker yes, Fortune absent, Kral yes. Motion carried.

A motion was made by Heckman and seconded by Kral to approve the Mayor's recommendation to re-appoint Ashley Roth to the Recreation Board for a 3 year term expiring 11/1/17. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

A motion was made by Heckman and seconded by Kral to approve the Mayor's recommendation to re-appoint Vi Stutzman to the Milford Aging Services Commission for a 2 year term expiring 11/4/16. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

A motion was made by Heckman and seconded by Baker to approve the Mayor's recommendation to appoint Lori Johnson to the Library Board to complete Elaine Plessel's term ending 9/30/17. Roll call vote: Heckman yes, Baker yes, Fortune absent, Kral yes. Motion carried.

A motion was made by Heckman and seconded by Baker to approve the Mayor's recommendation to appoint Elaine Plessel to the Webermeier Scholarship Committee, term beginning 11/4/14. Roll call vote: Heckman yes, Baker yes, Fortune absent, Kral yes. Motion carried. Council member Baker noted that he is still serving on the Webermeier Scholarship Committee after agreeing to serve for only one year. Heckman responded with a standing ovation noting what a great job he is doing.

Discuss/Action – Endowment Accounts: Mayor Bruha placed this on the agenda to discuss the accounts that the donation money is in. Union Bank is charging substantial quarterly fees and a decision needs to be made to move the funds. Hoggins reported the information that Union Bank's Vice President & Trust Officer Andy Kafka gave her. As of October 1, 2014 the normal fee of 1% has been decreased to .6% on the current balance. Union Bank is working on specifics and have a special money market account called a STFIT account. The money will earn .02% interest but we will no longer have to pay fees. We can still access the funds easily. There will be disclosure forms to sign in order to move the funds. A motion was made by Heckman and seconded by Kral to move the money to STFIT Accounts. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried. Council member Baker wanted to discuss a plan for the funds. Council member Heckman noted many different areas where the funds could be used. Ex: Welcome Signs, safe crosswalks, joint municipal building, Christmas lights. Many different ideas were discussed and the Council decided to have the Milford Aging Services Commission and the Library Board come up with some ideas and submit them to the City Council. The Council will submit names next month to be appointed to the Community Betterment Committee. The Committee shall consist of three community members and 2 council members. Council member Baker will work on a format for individuals to suggest ideas. Public input is welcome.

ADJOURNMENT: A motion was made by Kral and seconded by Heckman to adjourn the meeting. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune absent. Motion carried and meeting adjourned at 8:34 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 4, 2014 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk